

# AGRICULTURAL SCIENCE CENTER LIVESTOCK EXPECTATIONS

2020-2021

This **AISD – AGRICULTURAL SCIENCE CENTER LIVESTOCK EXPECTATIONS** contains a general statement of the standards of behavior and procedures governing participation in the program. If any of the provisions of this handbook conflict with federal or state laws, rules, and regulations, or Board of Education policy, that provision is void. If any provisions are superseded by applicable law or Board policy, the most recently adopted statement of law or policy will control. The provisions of this handbook are severable, and the invalidity, illegality or unenforceability of any provision will not affect the validity, legality, or enforceability of the other provisions.

## LIVESTOCK PROJECT INFORMATION

- **MAJOR SHOW ENTRIES**

All major shows must be registered for as a group by the Agriculture Sciences Teacher. The following is required in order for the process to be successful: entries must be completely filled out in advance, all signatures obtained, social security numbers recorded, “Quality

Counts” certification number documented and all fees paid in advance. “Major Show Sign-up Night” is usually scheduled for the first week of November. Students wishing to exhibit their animal any of these shows must attend this meeting.

- **STOCK SHOW TRANSPORTATION**

All Arlington FFA Show Team Projects will be transported by the Agriculture Sciences Teacher(s) or an AISD Career and Technical Education (CTE) designee employed by Arlington ISD. Drivers of any and all AISD vehicles must be approved by the CTE Office and have completed the necessary paperwork. Before an animal is to return from a stock show of any kind, they must be washed with antifungal shampoo.

#### **LIVESTOCK CODE OF ETHICS**

The following is a list of rules and guidelines established by The AISD - Arlington Agriculture Sciences Program regarding livestock exhibition. It is mandatory that each FFA member be familiar with and put into constant practice the Livestock Code of Ethics.

1. The livestock project will be under the **direct care and ownership** of the exhibitor. The livestock project will be under **direct supervision** of the agriculture sciences teacher. All market animals and breeding heifers will be housed at the Arlington ISD Agriculture Science Center, per Texas validation rules.
2. The livestock project will be worked with daily. The animal must be on a halter at all times except when in its pen or in the run area. The animal must be supervised while in the arena at all times. This includes being properly fed/watered on a regular schedule as determined by the student, parent/guardian, and the Agriculture Sciences Teacher. The livestock exhibitor will be responsible for maintaining good health and nutrition of their livestock project.
3. The livestock project will be kept in the appropriate pen which must remain clean at all times. It is the responsibility of the student to clean the animal pen daily. This also includes the aisle ways, runs, walkways, trim and wash areas, and other common areas. The arena will act as a dividing line between the goat/lamb and cattle species. Students will not walk their Goat/Lamb/Market Rabbit projects past the arena to the west. Students will not walk their Cattle projects past the arena to the east. This is to protect the crossing species and protect from spread of disease.
4. The livestock exhibitor will demonstrate good sportsmanship at all times. This includes at Stock Shows as well as at The AISD Agriculture Sciences Facility.
5. The use of illegal drugs on livestock is NOT permitted under any circumstances. Animals under the influence of illegal substances are banned from being shown as an AISD - Arlington FFA Project.
6. Students will follow all rules of each and every livestock show and event attended as a member of the Arlington FFA Organization.
7. Students must be passing to show their animal project. Per UIL rules, if a student fails 1 or more classes in one 6 week grading period they will lose eligibility. The student must pass all classes by the next progress report to become eligible to show. Students with market

animals who are ineligible to show at Tarrant County Show will have two options.

Option 1: make arrangements to have project removed from AISD ag barn prior to the monday before Tarrant County show.

Option 2: take project to Tarrant County to put project on market truck.

8. All students will work as a team to keep the exhibit clean. All students will split the cost of any bedding materials at livestock shows.
9. Mistreatment of animals will not be tolerated. Possible examples of mistreatment are, but not limited to; failure to treat open wounds, not deworming the animal on a regular basis, failure to provide food or water for longer than a 24 hour period, not cleaning the animal pen regularly, leaving coat on animal in heat, not having coats on animals in inclement weather. etc.

## **AISD – ARLINGTON AGRICULTURE SCIENCES FACILITY**

### **RULES, FEES AND GUIDELINES CONTRACTUAL AGREEMENT**

1. **SCOPE**  
The AISD Agriculture Sciences Facility is a part of the AISD and therefore, all rules and regulations found in the student handbook and code of conduct apply.
2. **LIABILITY DISCLAIMER**  
AISD, its employees, volunteers, and/or the FFA Organization cannot be held responsible for damages including loss of personal property, injury, illness and/or death to members, guests or animals.
3. **ELIGIBILITY**  
Only FFA members in good standing with AISD and the FFA Organization will be allowed to utilize the AISD Agriculture Sciences Facility.
4. **GUESTS**  
Only one guest, non-relative, under 18 years of age is allowed to accompany a student to the facility to care for an animal project, unless a parent or legal guardian of the student is present at the facility.
5. **SEQUENCE OF EVENTS**  
A student must meet the following criteria prior to bringing an animal onto AISD Agriculture Sciences Facility grounds:
  - Obtain permission from the Agriculture Sciences Teacher
  - Attend a meeting with parents/guardians and Agriculture Sciences Teacher
  - Read, understand and sign the facility agreement
  - Pay, in advance, all associated fees
  - Complete all Receiving Animal Protocols for the given species
  - Actively participate in all mandatory barn cleaning days

**Note:** Adherence to this sequence of events is mandatory for all students. Non-compliance will result in student and animal removal from the program.

6. **FACILITY HOURS**

Gates and doors will remain closed and locked at all times. No unauthorized person(s) are allowed to be present on facility grounds for any reason during hours of non-operation without the express knowledge and permission of an Agriculture Sciences Teacher and/or a campus or district administrator. The AISD Agriculture Sciences Facility hours of operation are as follows. If an occasional exception needs to be made, the student must notify their supervising Ag Teacher 3 days in advance.

- Summer Break and Holidays 6:00 AM – 9:00 PM
  - Weekends: During School Year 6:00 AM – 9:00 PM
  - Weekdays: During School Year 6:00 AM – 9:00 PM
- Excluding: 9:00 AM - 3:30 PM  
ASC Class Time

Students, Parents, and Visitors will not be able to perform any kind of maintenance (feed, walk, brush, wash, etc.) with their animal during this exclusion time from 9:00 AM to 3:00 PM. Feeding during the school day will be at the teacher's discretion in which few exceptions will be made.

7. **GATE ACCESS**

Students with one or more animals at the Agriculture Sciences Facility will be issued a key card for the gate (limit two per student). If a key card is lost, stolen, or damaged students will be held responsible for a replacement cost of \$5.00 per card.

Never force the gate open. If force has been applied to open the gate, the cost for repairs will be the responsibility of the person(s) involved as determined by security cameras. In the event the gate will not open with the key card, contact one of the Agriculture Sciences Teachers for further directions.

8. **ANIMAL EXPENSES**

The exhibitor is responsible for all expenses incurred for or by the animal(s). Expenses incurred may include but are not limited to: initial purchase, regular feeding, pen bedding, everyday care and grooming, exhibition costs/fees, validation fee, major and minor medical expenses (i.e. surgery, veterinarian bills, etc).

9. **ANIMAL CARE**

The exhibitor is responsible for the proper animal care including: adequate nutrition and hydration for proper growth, show ring development of the animal(s), cleaning of pen(s) and maintenance of the surrounding area of the facility. Animals may only be washed in designated areas of the facility.

No one is ever allowed to feed another person's animal, unless doing so with the express request of the project owner and with the permission and notification of the Agriculture Sciences Teacher. Animals may be under special diets. Any and all concerns about animal care (or lack thereof) must be brought to the attention of an Agriculture Sciences Teacher.

10. **FACILITY CARE OF STALLS AND PENS**

Students are responsible for supplying and maintaining pens with adequate and approved bedding. The bedding must be changed on a regular basis for the health and well being of the animal. Soiled bedding must be promptly and properly disposed of in designated areas. Wheelbarrows must be emptied by student(s)/parent(s) after every use. Failure to clean and maintain pens will result in disciplinary action from teachers and administrators.

11. **SUMMER OCCUPATION OF PENS**

Animal projects are not allowed to occupy facility pens and stalls during the summer break months without the direct consent and express permission of the Agriculture Sciences Teacher(s). This facility is operated and provided by AISD and Arlington Agriculture Science Programs and is NOT intended for use during the summer months or for animals not eligible for show.

12. **PEN ASSIGNMENTS**

Pens will be assigned as projects are brought to the facility. Animals must be kept to their designated and assigned pens and species specific areas. Only the Agriculture Sciences Teachers are authorized to make necessary changes to original assignments. Student(s)/parents(s) are not authorized to move, modify, or expand pens for any reason without the written approval of the Agriculture Sciences Teacher. No mechanical, wooden, electrical, metal structures or additions may be placed in pens without the written approval from the Agriculture Sciences Teachers. All signage or other items must have Agriculture Science Teacher approval and nothing should be affixed to any of the walls or fences of the facility.

13. **REMOVAL OF BREEDING ANIMALS AFTER SHOWS**

The exhibitor will remove all breeding animal projects from the facility within the two weeks following their final show. This applies to all animals, excluding breeding projects. Breeding projects that extend into another show season must receive a written directive which may only be issued by the Agriculture Sciences Teacher.

14. **REMOVAL OF MARKET ANIMALS AFTER SHOWS**

No market animal will be in the AISD Agriculture Science Center after the last show for that species per species contract.

15. **ANIMAL DEATH**

In the event of an animal project death at the facility, it is the exhibitor's responsibility to remove the animal within two hours of notification. If the animal cannot be removed, this service will be provided at the request of the facility at the expense of the animal project's owner.

16. **PROJECT RESPONSIBILITY**

Animal projects are the responsibility of the owner. Management decisions for the animal projects will be made by the student/parent owner. The Agriculture Sciences Teacher is available to assist and aid a student requesting assistance in the decision making process. Animal project owners and the Agriculture Sciences Teacher are jointly responsible for the close monitoring of ALL show rules. Ethical treatment of animals is required at all times and rule violations will not be tolerated. Students must attend all mandatory events as outlined in

the species contract.

**17. STUDENT BEHAVIOR**

Students will act in a mature, professional manner while at the Agriculture Sciences Facility. Primary responsibility over behavior, discipline and supervision rests on the student's parent/guardian when the Agriculture Sciences Teacher (or designee) is not present at the facility during early morning hours and after school hours. Loitering at the facility will not be tolerated. Students and visitors/guests alike will be held financially and legally accountable for destruction and vandalism to any portion of the facility. Glass containers are NOT allowed at the facility for the safety of the animals. Activity or behavior that may endanger the health and/or physical well being of students, parents, teachers, visitors or animals, will not be tolerated.

**18. FEED AND TACK AREAS**

The safety, sanitation and the appearance of The AISD Agriculture Sciences Facility are a priority.

- Feed and tack areas are to be clean and free of loose hay and open feed. A lockable container with a lid is provided and required to be used by each student to store feed and hay.
  - A combination lock may be used and the combination must be provided to an Advisor
  - If any unapproved lock is added to any feed containers, Advisors have the right to remove the lock
- No show boxes are allowed without permission.
- Valuables should be brought to and from home, not remaining at the project center.
- AISD and its employees are not responsible for the theft or damage of any personal items.
- Feed and tack areas are to be kept clean and neat.
- Students will not be permitted to bring in tack not approved by the agriculture teacher.
- No feed barrels or tack is permitted in the aisles.
- If not kept in the feed/tack area the student must keep it in the pen with their animal.

**MANDATORY FACILITY CLEAN - UPS**

The appearance of The AISD Agriculture Sciences Facility is a top priority. Monthly "facility cleanups" will be held and attendance is mandatory for all students with animal projects housed at The AISD Agriculture Sciences Facility. In the event of an absence the student is responsible for finding a replacement to stand-in i.e. parent or sibling. These clean-up days will be the first Wednesday of every month starting in September and ending in April.

**19. AGRICULTURE SCIENCES TEACHER USE OF ANIMALS**

The Agriculture Sciences Teacher may utilize a student's animal project for teaching purposes i.e. practice in livestock judging and livestock management skills such as weighing, leading, or vaccination. Part of having animals in this facility is also to advocate for Texas agriculture and promote FFA membership, so other student and tour groups will be allowed to look through the facility. These visitors will not touch or feed the animals unless the student owner is present.

**20. PROBLEMS AND CHAIN OF COMMAND**

When a problem or concern arises, the best way to resolve it is by following the established “chain-of-command.” Always begin with the agriculture science teacher of your specific species. If corrective action needs to be taken, it will be done through an Agricultural Science Teacher or AISD administrator.

Please be respectful of our time and do not contact after 9:00 pm unless it is a dire emergency.

<b>Species</b>	<b>Advisors</b>		
<b>Breeding Rabbits</b>	Mrs. Clark: 214-668-9159	Ms. Howe: 325-232-1366	
<b>Market Rabbits</b>	Mr. Gray: 817-907-2176	Mrs. Clark: 214-668-9159	Mrs. Wood: 254-366-2367
<b>Market and Breeding Poultry</b>	Ms. Howe: 325-232-1366		
<b>Goats</b>	Ms. Callaghan: 972-837-8028	Mr. Smith: 817-925-8721	
<b>Lambs</b>	Mrs. Wood: 254-366-2367	Mrs. Tryggvason: 817-320-6726	Ms. Cobel 832-491-4883
<b>Heifers</b>	Mr. Williams: 409-658-5043		
<b>Steers</b>	Mrs. Hale: 972-345-0911		

Alvarado Veterinary Clinic: 817-783-2257  
14th St Vet Clinic Midlothian: 972-723- 2072

**21. TERMS, CONDITIONS, CONSEQUENCES**

The AISD Agriculture Sciences Facility reserves the right to refuse facility access and use for any of the following reasons:

- Animal abuse or neglect in any form
- Animals with disease or infection
- Animals that are dangerous and/or unsafe to handle
- Animals not being fed for show purposes
- Non – FFA Show Animals being kept at the facility
- Students failing to observe rules
- Students no longer involved in program
- Parents/Guardians confronting other adults or student in an unprofessional manner

If the student fails to abide by any of the above-mentioned rules or guidelines, actions can be taken to remove the animal or/ban any future agriculture facility privileges. The student is subject to disciplinary action or fines for failure to comply with these rules/guidelines.

**22. NOTICE OF EVICTION WILL PROCEED AS FOLLOWS**

- Teacher/Student conference
- Teacher/Student/Parent conference
- Referral to school administrator for disciplinary action
- Immediate removal of project from the agriculture facility and sale

Major infractions of school, facility or student code of conduct rules while at agriculture facility may result in immediate eviction, as deemed appropriate by AISD administration.

If it becomes necessary to remove an animal project, the owner will have 3 days to remove it. If the animal is not removed by this time, it will be taken by the authorized agent of the school administration and marketed at the nearest commercial livestock market. The remainder of the money from the sale of the animal will be sent to the owner after deductions for any outstanding balance owed to the FFA chapter.

**23. TRANSPORTATION**

Students and parents must arrange transportation to and from the barn unless for class.

**24. PROHIBITED SUBSTANCES**

Alcoholic beverages and use of tobacco (including e-cigs and vapes) are prohibited on the premises and when traveling and attending stock shows.

**25. TRESPASSING**

A student shall not be in another student's pen unless the agriculture teacher, responsible parent or student whose project is to be looked after gives permission.

**26. FIREARMS**

NO FIREARMS will be allowed on the premises of the project center at any time.

**27. PETS**

No pets, dogs, or other domestic non-farm animals will be allowed on the premises of the project center except for classroom activities explicitly expressed by an agriculture science teacher.

**28. REMOVAL OF PROJECT DUE TO VIOLATION OF BARN CONTRACT**

If it becomes necessary to remove an animal project, the owner will have 3 days to remove it. If the animal is not removed by this time, it will be taken by the authorized agent of the school administration and marketed at the nearest commercial livestock market. The remainder of the money from the sale of the animal will be sent to the owner after deductions for any outstanding balance owed to the FFA chapter.

**29. BREEDING ANIMALS**

No male breeding animals are allowed at The AISD Agriculture Sciences Facility. Heifer's no longer eligible to compete at approved shows must be removed from The AISD Agriculture Sciences Facility within two weeks after the last show for which they are eligible to compete.



30. **VANDALISM**

The student is expected to respect the value of The AISD Agriculture Sciences Facility. Any defacing of property or equipment will mean dismissal from the facility **IMMEDIATELY**. Students will be held financially accountable for willful vandalism or destruction of any property on the part of the student(s) who commits the act.

31. **EQUIPMENT**

Livestock management equipment (clippers, blowers, etc.) will be checked out from Ag teachers for student use and must be treated with care and respect. All broken or stolen equipment is to be reported immediately. All equipment is to be cleaned and returned to an Ag teacher. Willful misuse or damage may result in fines or loss of use privileges as well as replacement of broken equipment.

32. **PENALTIES**

Students who fail to abide by the above guidelines, or fail to maintain their pens may forfeit the privilege of keeping projects at the project center in the future.

**Merit system**

- Students will be put on a merit system. Each time the advisors give instructions and they are not met, then a point will be added to the students care log. Once the student reaches 5 points then the animal will be removed from the ASC. The ag teacher will give the student a deadline for the request to be met.
- For example: "You need to clean your pen out, you have till next friday to get it done and it will be checked on Monday morning at 7am"
  - Ways to get points added include but not limited to, FAILURE TO
    - maintain clean stall
    - feed animal
    - attend mandatory showman meetings
    - attend barn cleanups
    - attend at least 2 of the evening showmanship practices a month
- At 2 points and every point after, there will be a meeting with student, parent, and ag teacher to discuss the expectations and ensure proper care is being taken care of the animal and pen.

By signing this contract, the student, parents, and advisor are all in agreement as to what this contract is saying. If for some reason this contract gets broken in anyway, there will be actions taken on the breach of contract in this order:

2 pts: Meeting with parent and student

3 pts: Meeting with parent and student with reminder of expectations and consequences

4 pts: Meeting with parent, student and admin to explain disciplinary actions

5 pts: Meeting with parent, student and admin to explain removal of project

The purpose of The AISD Agriculture Sciences Facility is to provide an extension to the classroom instruction and maximize learning for FFA members who utilize the facility for their Supervised Agriculture Experience Programs (SAEP's) or animal project.

In order for all parties to best utilize the barn, there are rules and guidelines, which must be observed and complied with. To ensure compliance, AISD employees, including the agriculture science teacher and administrators, will monitor and manage the facility. Due to the uniqueness of the needs of the individual students, the Agriculture Science teacher may make decisions based on the best interests of the District, the school, the student and the animal(s).

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Emergency Contact Phone Number: \_\_\_\_\_

Mother/Legal Guardian Name: \_\_\_\_\_

Father/Legal Guardian Name: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relation: \_\_\_\_\_

**THE AISD - ARLINGTON AGRICULTURE SCIENCES FACILITY AGREEMENT**

- I have read and agree to abide by The AISD Agriculture Sciences Facility Use Agreement.
- I agree to comply with all posted project center hours of operations.
- I agree to attend and participate at all announced AISD Agriculture Sciences Facility workdays. In the event that I cannot attend, I must notify the agriculture science teacher in a timely manner.
- I agree to the following discipline management policy:
  - Teacher/Student conference
  - Teacher/Student/Parent conference
  - Referral to school administrator for disciplinary action
  - Immediate removal of project from the agriculture facility and sale

Major infractions of school, facility or student code of conduct rules while at agriculture facility may result in immediate eviction, as deemed appropriate by AISD administration. If it becomes necessary to remove an animal project, the owner will have 3 days to remove it. If the animal is not removed by this time, it will be taken by the authorized agent of the school administration and marketed at the nearest commercial livestock market. The remainder of the money from the sale of the animal will be sent to the owner after deductions for any outstanding balance owed to the FFA chapter.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## **COVID-19 SPECIAL BARN PROCEDURES**

During the COVID-19 Pandemic, special measures will need to be taken. The following procedures must be followed:

- When arriving at the ASC, students and their family members will need to scan the QR code and enter the information on the form BEFORE entering.
- While inside the barn facility, masks must be worn at all times. Masks must be covering the nose and mouth.
- All persons will need to practice social distancing and keep a distance of 6 feet away from others when possible.
- Students may only bring 1 visitor that lives in their household to the barn during this time. NO outside visitors. These visitors MUST follow the procedures as well.

Failure to complete any guidelines above will result in a strike. Procedures will be updated as Arlington ISD makes changes to school policies.

By signing below student and parents agree to the following:

- I have read and agree to abide by the COVID-19 Special Barn Procedures.
- I agree to wear a mask and practice social distancing at all times when inside the barn.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_